

CAPITAL IMPROVEMENT COMMITTEE
Minutes of November 22, 2016

Present: Jeff Pappas; John Osborne; Kevin Cunniff, Jim Scanlon, Robert Guptill (Cemetery),
Debra Stewart (Cemetery), Rock Dower (Cemetery).
Absent: Steve Crowder
Location: Groveland Town Hall, Selectman's Meeting Room.

Meeting was called to order by the Chair at 7:32 PM.

The Chair welcomed the attendees from the Cemetery Dept. and introductions were made.

R. Guptill distributed a letter from the Groveland Building Inspector listing issues at the Cemetery maintenance building which were in need of attention.

Each item on the list was reviewed and discussed and items that had been resolved were noted.

The following were identified as remaining priority issues: 1) Installation of fire resistant chemical storage cabinets 2) Ductwork in garage 3) Fire-rated cabinet for cemetery records.

After discussion, it was determined that the cost of the items needed did not meet the mandatory CIC minimum and that the required items should be financed through other means.

The Cemetery Dept. members were encouraged to pursue resolving the issues and keep the CIC informed. The meeting with the Cemetery representatives concluded.

The minutes of the previous meeting were reviewed and accepted.

Next meeting was scheduled for December 27th at 7:30pm.

Meeting adjourned at 8:34pm.

Recorded by J. Pappas

TOWN OF GROVELAND
2016 DEC 28 AM 9:04
TOWN CLERK
RECEIVED/POSTED